

## **Drop-off / Pick-up Procedures for Saturday Religious Education Classes at All Saints Catholic Academy.**

Please carefully review these procedures for drop-off and pick-up of R.E. students attending Saturday morning classes at All Saints Catholic Academy.

### **Drop-Off**

Cars enter by way of the far west driveway and routing around the back of the building and exiting from the main driveway (east driveway) onto Aurora Ave. (see diagram)

- Students should be dropped off at the sidewalk that leads to the door marked # 7. This door is on the same side as the soccer fields.
- Please post your car number tag on the front passenger side window. Your child's temperature will be taken while your child is in the car.
- If your child's temperature is above 100, you will be asked to pull into the parking lot and wait a few minutes after which time, your child's temperature will be taken again. If the higher temperature persists, your child will not be allowed to come to class. Assuming a normal temperature, your child can exit the car.
- After your child exits the car then you may proceed out of the driveway at 5 mph. Please wait to have your child's temperature taken before your child leaves the car. Due to safety reasons, parents may not enter the building this year.

### **Class Dismissal & Pick Up**

Cars enter from the far west entrance and line up single file around the back of the building with the 1<sup>st</sup> or earliest car stopping where the sidewalk starts. The entire space marked "Child Safety Zone" by door marked #7, is to be free of cars and will be used as the place where students stand to wait for their ride.

- Please have your car number tag on the front passenger side window to match your child and car. This will ease getting your child into your car.
- Please do not get out of the car when you are in the pick-up lane.
- If you need to pick up another child, your other children will be dismissed at the same time as your youngest child.

Dismissals will be staggered this year:

PreK, Kindergarteners and First Grade dismissed at 9:35 am

Second Grade dismissed 9:40 am

Third Grade dismissed 9:44 am

Fourth and Fifth Grade dismissed 9:48 am

Middle School dismissed 9:53am

As a child is picked up, the car may merge into the traffic lane to the left (at 5mph) and exit the parking lot onto Aurora Ave. Please be patient with us. It is for everyone's safety. Please be prompt with pick-ups. For your child's safety they must stay in the child safety zone until you arrive.