

Drop-off / Pick-up Procedures for Monday and Saturday Religious Education Classes at All Saints Catholic Academy (1155 Aurora Ave.)

Please carefully review these procedures for drop-off and pick-up of R.E. students attending Monday evening or Saturday morning classes at All Saints Catholic Academy.

Drop-off

Cars enter by way of the far west driveway and routing around the back of the building and exiting from the main driveway (east driveway) onto Aurora Ave. (see diagram) Students should be dropped off at the sidewalk that leads to the door marked # 7. This door is on the same side as the soccer fields. Cars then proceed out of the driveway at 5 mph. Parents who wish to escort their child/ren to the classroom must park in the school parking lot, not the drop-off lane.

Pick-up

Cars enter from the far west entrance and line up single file around the back of the building with the first or earliest car stopping where the sidewalk starts. The entire space marked "Child Safety Zone" by door marked #7, is to be free of cars and will be used as the place where students stand to wait for their ride. As a child is picked up, the car may merge into the traffic lane to the left (at 5mph) and exit the parking lot onto Aurora Ave. Please do not get out of your car when you are in this pick-up lane. **Children must stay visible in the "Child Safety Zone" and are not to walk behind the building to your car.**

Other Details

Parents (or designated person) of Pre-K, K and 1st graders should drop off and pick up their child/ren at the classroom door. **Park in the parking lot, not the drop-off lane.**

At dismissal time: all parents wishing to meet their child inside the building are to enter through door # 7 and wait there in the entrance way until classes end. At that time, parents may continue to wait at the entrance way or proceed to the child's classroom.

All children are to be escorted across the traffic lane or around the corner to the parked cars. If a volunteer is not available for this, you must get out of your car to escort your child.

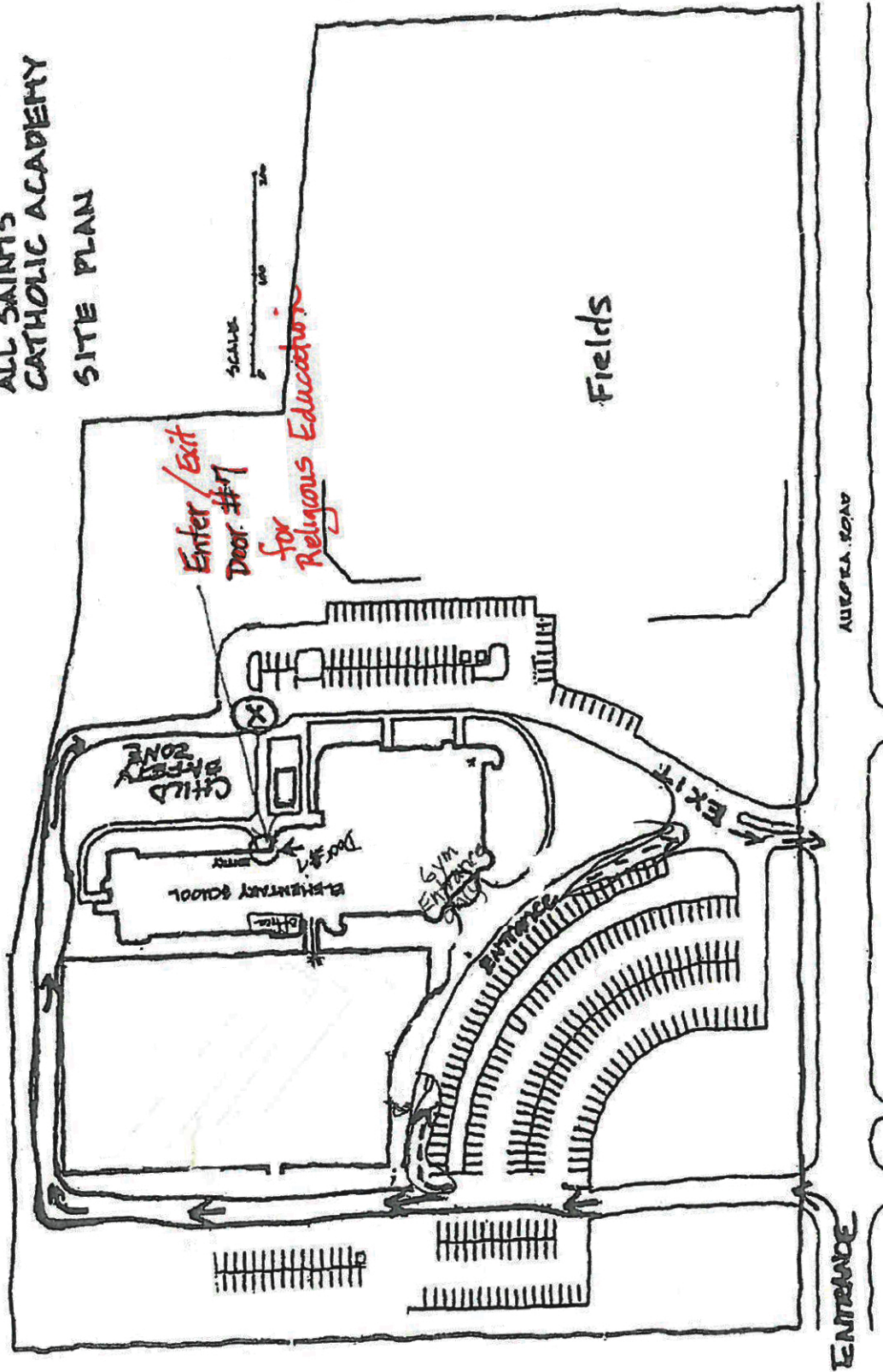
Children must stay on the school property **within visible range of crossing guards** at all times for safety reasons until they are picked up.

Carpooling

We suggest the children in your car pool meet at a designed spot on the school property and then proceed to meet the driver who will be waiting in the car.

Once classes begin, we will review procedures. Please make suggestions to Lorraine Katz or Peggy Goralski.

ALL SAINTS CATHOLIC ACADEMY SITE PLAN



(X) THIS IS WHERE YOU STOP
TO LET YOUR CHILD OUT